

temp fillings

dental personnel

Temp Fillings Pty Ltd (ABN 74 472 943 811)

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P.O. Box 146 FOREST HILL VICTORIA 3131

TIME SHEET

Name : _____

Assigned to : _____

PLEASE SHOW **ACTUAL** START / FIN. TIMES

DAY

DATE

TIME WORKED

BREAKS unch,etc)

SATURDAY

SUNDAY

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

TOTAL CHARGABLE HOURS

Time sheets should be signed and returned to be received in our office by each Monday

NOTE :- Use of any Temp fillings Pty Ltd services means that you are automatically bound by the terms of our standard client agreements. It is also understood that this person has been introduced by Temp Fillings and any discussion, regardless of how or by whom it is initiated, that results in their being placed on your payroll will automatically attract a standard placement fee

Please do not pay temp direct

APPROVED _____

Comments:

Overtime should only apply when a casual is requested to remain for a significant period after the previously agreed booking and should be specifically approved by the client as a 15% loading will apply

IF ABSENT FROM ASSIGNMENT PERSONNEL SHOULD ENSURE THAT OUR OFFICE IS NOTIFIED BY 7:30 A.M. THAT DAY